



Request Access to Other Available ISAs

You can request access to an ISA if it's been made available by the host Organisation. Once the host organisation has accepted your request to participate, you will have read only access to the ISA.

| Title | Organisation | From Date | To Date | Clone | PDF |
|--|---------------------------------------|-------------|-------------|-------|-----|
| Waltham Forest Local London and the City overarching ISA | Barts Health NHS Trust | 04-Aug-2017 | 31-Mar-2019 | Clone | PDF |
| NHR HEALTH INFORMATICS COLLABORATIVE (NHIC) FRAMEWORK DATA SHARING AGREEMENT | IMPERIAL COLLEGE HEALTHCARE NHS TRUST | 25-Jul-2014 | No end date | Clone | PDF |
| ISA1 OGR2 | ORG2 AIMS UAT | 11-Apr-2018 | No end date | Clone | PDF |
| ISA ORG6 | org6 AIMS UAT | 10-Apr-2018 | No end date | Clone | PDF |
| ISA Org5 | Test ORG9 | 10-Apr-2018 | No end date | Clone | PDF |
| ISA ORG8 Test | ORG8 TEST NHS Email | 16-Apr-2018 | No end date | Clone | PDF |

1. Click on 'ISA – Management' tab. The 'ISA - Management' screen is displayed with the 'My ISA - Management' tab in focus
2. Click on the 'Available Data Sharing' tab to select it. The ISA 'Available Data Sharing' screen is displayed with a list of the available ISAs from other organisations that have made their agreements available to join
3. You can then use the search functions to filter for agreements by the following; 'Agreement Title', 'Organisation Name', 'Keyword' in the ISA description, and to filter by 'Organisation Type' and 'Region'
4. Type in your selected field and then click **Apply filter** (**Apply Filter**) button or press the 'Enter/Return' key on the Keyboard
5. To clear the fields and search again, select the **Clear Filter** (**Clear Filter**) button. The Search results are displayed
6. Select the desired ISA from the search results by clicking on the 'Title'

Caution: If you click on the organisation name, the profile of the organisation that created the ISA will be displayed and not the ISA details. The 'ISA - Registry > Edit Details' screen is displayed in read-only mode.



7. Review the ISA by clicking on the tabs in turn. The ISA details in the tabs are viewable in read-only mode

8. To request participation in an ISA agreement, select the **Request** (**Request**) button at the top of the screen. This will bring up another pop-up dialog box. Enter your reason for requesting access to the ISA

9. Click the **Confirm** (**Confirm**) button. The 'ISA - Registry > Edit Details' screen is refreshed and a message is displayed 'Your organisation has requested access to this ISA and is awaiting a decision'. The organisation contact will receive an email notification when a decision is made